

**REGULAR TERM  
REGULAR SESSION  
APRIL 26, 2022**

On this the 26<sup>th</sup> day of April, 2022, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

|                  |                              |
|------------------|------------------------------|
| Wayne Hunt       | Comm. Pct. #1                |
| Wayne Bubela     | Comm. Pct. #2, Judge Pro-Tem |
| Glenn Martin     | Comm. Pct. #3                |
| Dennis Karl      | Comm. Pct. #4                |
| Katherine Brooks | County Clerk                 |

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Hunt opened the meeting with prayer and Comm. Bubela led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

There were none.

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from April 12, 2022 were submitted.

A motion was made by Comm. Hunt, seconded by Comm. Karl, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for FY2022 Budget, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the budget amendments, line-item transfers and revenue certification for FY 2022 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

**Receive Historical Commission Report, and take any necessary action.**

Frank Condron, President of the Jackson County Historical Commission, gave the annual Historical Commission Report.

A motion was made by Comm. Hunt, and seconded by Comm. Karl to accept the Historical Commission Annual Report. Motion carried.

**Consider agreement with Brannan Paving Company Ltd. to utilize county property in exchange for road materials, and take any necessary action.**

A motion was made by Comm. Hunt, and seconded by Comm. Bubela to approve the agreement with Brannan Paving Company Ltd. to utilize county property in exchange for road materials. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Consider allowing Jackson County Memorial Library to apply for the Texas Commission on the Arts "Arts Performance Support Grant" and the "Texas Book Festival Grant", and take any necessary action.**

A motion was made by Comm. Martin, and seconded by Comm. Bubela to allow the Jackson County Memorial Library to apply for the Texas Commission on the Arts "Arts Performance Support Grant" and the "Texas Book Festival Grant." Motion carried.

**Consider deputizing Kelly Drastata as deputy clerk in the District Clerk's Office, and take any necessary action.**

A motion was made by Comm. Martin, and seconded by Comm. Karl to approve the deputation of Kelly Drastata as deputy clerk in the District Clerk's Office. Motion carried.

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**Consider re-appointing Dennis Karl and Wayne Bubela to the General Assembly Voting Delegates for the Golden Crescent Regional Planning Commission (GCRPC), and take any necessary action.**

A motion was made by Comm. Hunt, seconded by Comm. Martin, to re-appoint Dennis Karl and Wayne Bubela to the General Assembly Voting Delegates for the Golden Crescent Regional Planning Commission (GCRPC). Motion carried.

Clerk's Note: A copy of the nomination form on file among exhibits of Commissioners' Court.

**Consider agreement and amendment #1 with Cutright & Prihoda, Inc. for professional services for the renovation of the Old Jail, and take any necessary action.**

A motion was made by Comm. Karl, seconded by Comm. Bubela, to approve agreement and amendment #1 with Cutright & Prihoda, Inc. for professional services for the renovation of the Old Jail. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Ratify change order J22180007 with CTI, and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Martin, to Ratify change order J22180007 with CTI for a new witness stand microphone in the District Courtroom in the amount of \$194.47 and to be paid only after receiving the microphone. Motion carried.

Clerk's Note: A copy of the change order on file among exhibits of Commissioners' Court.

**Consider Treasurers' Report for month of March, and take any necessary action.**

Mary Horton, Treasurer, submitted the Treasurer's Report for the month of March to the Court.

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the Treasurer's report. Motion carried.

Clerk's Note: A copy of the report on file among exhibits of Commissioners' Court.

**Consider Payment of County and Precinct bills, payroll and court orders.**

It was noted that there was one court order.

A motion was made by Comm. Hunt, and seconded by Comm. Martin, to pay the County and Precinct bills, payroll and court orders. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Hunt to approve the payroll changes. Motion carried.

**COMMISSIONERS'  
COURT  
PAYROLL  
CHANGES  
April 26, 2022**

| <u>NAME</u>       | <u>DEPARTMENT</u>     | <u>TYPE OF CHANGE</u> | <u>HOURLY FROM:</u> | <u>HOURLY TO:</u> | <u>EFFECTIVE DATE</u> |
|-------------------|-----------------------|-----------------------|---------------------|-------------------|-----------------------|
| Burttschell, Brad | Jail<br>AgriLife      | Position change       | \$20.87             | \$21.78           | 04/16/2022            |
| Miller, Tonya     | Extension<br>AgriLife | Part time             | \$0.00              | \$18.00           | 04/25/2022            |
| Miller, Tonya     | Extension             | Full time             | \$18.00             | \$18.00           | 04/30/2022            |

**Receive various county reports, news and information.**

Sheriff Kelly Janica reported that they are changing out an electrical box in the jail that controls the kitchen and communications. He also reported that the tower was climbed and inspected and damaged parts were replaced and also that the new cameras were being installed in the Courtroom this evening. He stated that the communication team is in the process of testing the range of the radios. Sheriff Janica notified the Court that Deputy Steve Thompson went out of State for training but at no cost to the County. Comm. Bubela thanked the Court for the cooperative project for upgrades to the shooting range.

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Court recessed at 9:32 a.m.  
Court reconvened at 9:42 a.m. with full Court present.

**Consider approval of out of state travel for Courtney Mercer to attend National Conference in Raleigh, North Carolina, and take any necessary action.**

A motion was made by Comm. Bubela, and seconded by Comm. Hunt, to approve out of state travel for Courtney Mercer to attend National Conference in Raleigh, North Carolina and to be paid out of her travel and training fund. Motion carried.


**ADJOURNMENT**

A motion was made by Comm. Hunt, seconded by Comm. Karl to adjourn at 9:44 a.m.  
Meeting **ADJOURNED**

**APPROVED** this the 10<sup>th</sup> day of May 2022.

  
\_\_\_\_\_  
Jill Sklar  
County Judge

ATTEST:

  
\_\_\_\_\_  
Katherine R. Brooks, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

April 26, 2022